

# Master Cleaning List

## DAILY

Make Beds  
Load Dishwasher  
Empty Dishwasher  
Wipe Down Counters  
Swish Toilet  
Load of Laundry  
Sweep Kitchen  
Quick 15 minute Tidy  
Empty Trash  
Declutter one area

## WEEKLY

Water plants	Wash towels
Take out all trash	Wash trash cans
Clean Bathroom	Mop
Sinks and counters	Wipe down cabinets
Clean Mirrors	Clean out fridge
Dust	
Vacuum	

## MONTHLY

Wash Bedding, Dust Ceiling Fans,  
Wash throw Blankets,  
Clean out pantry, Clean out Freezer  
Wipe down walls, light switches,  
and doorknobs

## SEMI-ANNUALLY

Change smoke detector batteries  
Wash comforters  
Wash blinds  
Wash top of cabinets  
Clean Oven  
Store/Donate Seasonal Clothing  
Wash Rugs  
Vacuum behind all furniture  
Vacuum under couch and chair cushions  
Clean out Closets  
Wash baseboards

## ANNUALLY

Wash Curtains (some have to be dry cleaned)  
Wash Windows  
Vacuum and mop behind fridge  
Vacuum and mop behind washer/dryer  
Change Air Conditioner Filter  
Clean Carpets  
Clean Fireplace  
Clean out dryer vent



# Weekly Menu Plan

MONDAY


TUESDAY


WEDNESDAY


THURSDAY


FRIDAY


WEEKEND
